






Appendix 1b

People & Communities Boards

Name of Board	Frequency of meetings	ToR	Risk Matrix
Children & Young People's Board	Monthly	 Item 3 - CYPB ToR_docx	
Social Services Programme Board	Monthly	 Terms of Reference Social Service Progar	
Housing Development & Capital Finance Advisory Board	Bi-Monthly	 ToR - Housing Development & Capit	 Risk Matrix - Housing Development & Capita
New Housing Partnership Group	Monthly	 ToR - New Housing Partnership Group.do	

Other Meetings

Name of meeting	Frequency	Attendees
PCSMT	Fortnightly	Sarah McGill, Jane Thomas, Deborah Driffield, Gareth Newell, David Jaques
Audit Relationship Managers Meeting	Quarterly	Sarah McGill, Nichola Brown
Housing Enabling Meeting	Monthly	Sarah McGill, Jane Thomas, David Jaques, Alison Draper
Housing Partnership 1	Monthly	Sarah McGill, David Jaques, Gareth Davies
Housing Partnership 2	Monthly	Sarah McGill, David Jaques, Anil Hirani, Steve Robinson, Kate Cutter, Rachael Jones, Richard Crane
Housing Development Update Meeting	Monthly	Sarah McGill, David Jaques, Jane Thomas, Cllr Lynda Thorne & other OM's / Officers when appropriate
SAJC	Quarterly	Sarah McGill, Management and TU's
TU Health & Safety Meeting	Quarterly	Sarah McGill, Management and TU's
Regular 1:1's with each direct report	Varies between weekly & fortnightly	Sarah McGill and each direct report